



Governance Committee

Agenda and Reports

For consideration on

Thursday, 28th June 2012

In Committee Room 1, Town Hall, Chorley

At 6.00 pm

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20 June 2012

Dear Colleague

GOVERNANCE COMMITTEE - THURSDAY, 28TH JUNE 2012

You are invited to attend a meeting of the Governance Committee to be held in Committee Room 1, Town Hall, Chorley on Thursday, 28th June 2012 commencing at 6.00 pm.

AGENDA

1 **Apologies**

2 **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises only as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3 **Minutes - Audit Committee (Pages 1 - 4)**

To confirm the minutes of the meeting of the Audit Committee held on 15 March 2012 (enclosed)

4 **Statement of Accounts 2011/12**

Report of the Head of Shared Financial Services (to follow)

5 **Treasury Management Out-turn 2011/12**

Report of the Head of Shared Financial Services (to follow)

6 **Annual Governance Statement (Pages 5 - 16)**

Report of the Head of Shared Assurance Services (enclosed)

7 **Governance Committee Update 2011/12 (Pages 17 - 30)**

Report of the Audit Commission (enclosed)

8 **Data Quality Policy 2012/13 (Pages 31 - 48)**

Report of the Chief Executive (enclosed)

9 **Internal Audit Annual Report (Pages 49 - 64)**

Report of the Head of Shared Assurance Services (enclosed)

10 **Compliance with International Auditing Standards (Pages 65 - 78)**

Report of Shared Assurance Services (enclosed)

11 **The Standards Regime after 1 July 2012 (Pages 79 - 100)**

This report has been enclosed for Members information and is being considered at Executive Cabinet on 21 June with a view to being approved at Council.

12 **Guidance to Councillors Serving on Outside Bodies (Pages 101 - 106)**

Report to seek approval for a guidance note for councillors serving on outside bodies

13 **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Gary Hall
Chief Executive

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Democratic and Member Services Officer
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Distribution

1. Agenda and reports to all Members of the Governance Committee (Paul Leadbetter (Chair) and Julia Berry, Graham Dunn, Anthony Gee, Marie Gray, June Molyneaux and Alan Platt for attendance.
2. Agenda and reports to Gary Hall (Chief Executive), Chris Moister (Head of Governance), Susan Guinness (Head of Shared Financial Services), Garry Barclay (Head of Shared Assurance Services), Clare Ware (Shared Assurance Services Internal Audit Manager), David Wilkinson (Performance Officer) and Dianne Scambler (Democratic and Member Services Officer) for attendance.

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માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
کیجئے: 01257 515823